

Minute of North of Scotland Regional Network 1
Meeting held in AB1 Building, 48 Huntly Street, Aberdeen
on Friday, 10th January 2020 at 11.00 a.m.

Present:

Cameron Grant	Vice Chair (Chaired Meeting)	CG
Leonora Montgomery	Secretary/Treasurer	LHM
Steve Byrne	Committee Member	SB
Colin Stewart	Committee Member	CS
Alasdair Mackenzie	Committee Member	AM
Gerald Low	Committee Member	GL
Patricia Millar	Committee Member	PM
Derek Wilkie	Committee Member	DW

In attendance:

Susan McLellan	Scottish Government	SM

Apologies:/Absent:

Bill Chapman	Chair	Apologies
Tom O'Brien	Committee Member	Apologies
Ruth Fraser	Committee Member	Apologies

Item		Action
1.	<p><u>Welcome, Apologies and Declarations of Interest</u></p> <p>CG welcomed all to the first Meeting of 2020 and wished all a Happy New Year. Apologies were then given as stated.</p> <p>Declarations of Interest – CS gave his for being on the SHR Board and both AM and GL gave theirs for Item 5 on the Agenda – Co-optee Applications.</p>	CG
2.	<p><u>Minute of Meeting held on 18th October 2019 and Matters Arising</u></p> <p>This was proposed by AM and seconded by GL as an accurate record of the Meeting subject to a slight rewording to the last bullet point in</p>	

	<p>Item 8 – A.O.C.B.</p> <p><u>Matters Arising</u> –</p> <p>None.</p>																																																																												
<p>3.</p>	<p><u>Treasurer’s Report</u></p> <p>LHM advised the following -</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%; text-align: center;">£</th> <th style="width: 30%;"></th> </tr> </thead> <tbody> <tr> <td>October 2019 - Bank Account Opening Balance</td> <td style="text-align: right;">1,816.07</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">1,500.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">1,866.57</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right;">1,449.50</td> <td>Cr</td> </tr> <tr> <td>Petty Cash Opening Balance</td> <td style="text-align: right;">9.70</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">50.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">43.90</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right; border-bottom: 1px solid black;">15.80</td> <td>Cr</td> </tr> <tr> <td>November 2019 - Bank Account Opening Balance</td> <td style="text-align: right;">1,449.50</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">1,448.62</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right;">0.88</td> <td>Cr</td> </tr> <tr> <td>Petty Cash Opening Balance</td> <td style="text-align: right;">15.80</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">11.80</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right; border-bottom: 1px solid black;">4.00</td> <td>Cr</td> </tr> <tr> <td>December 2019 – Bank Account Opening Balance</td> <td style="text-align: right;">0.88</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">1,500.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">166.20</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right;">1,334.68</td> <td>Cr</td> </tr> <tr> <td>Petty Cash Opening Balance</td> <td style="text-align: right;">4.00</td> <td>Cr</td> </tr> <tr> <td style="padding-left: 20px;">Deposits for the Month</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Less Expenditure for the Month</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Leaving a Balance of</td> <td style="text-align: right; border-bottom: 1px solid black;">4.00</td> <td>Cr</td> </tr> </tbody> </table>		£		October 2019 - Bank Account Opening Balance	1,816.07	Cr	Deposits for the Month	1,500.00		Less Expenditure for the Month	1,866.57		Leaving a Balance of	1,449.50	Cr	Petty Cash Opening Balance	9.70	Cr	Deposits for the Month	50.00		Less Expenditure for the Month	43.90		Leaving a Balance of	15.80	Cr	November 2019 - Bank Account Opening Balance	1,449.50	Cr	Deposits for the Month	0.00		Less Expenditure for the Month	1,448.62		Leaving a Balance of	0.88	Cr	Petty Cash Opening Balance	15.80	Cr	Deposits for the Month	0.00		Less Expenditure for the Month	11.80		Leaving a Balance of	4.00	Cr	December 2019 – Bank Account Opening Balance	0.88	Cr	Deposits for the Month	1,500.00		Less Expenditure for the Month	166.20		Leaving a Balance of	1,334.68	Cr	Petty Cash Opening Balance	4.00	Cr	Deposits for the Month	0.00		Less Expenditure for the Month	0.00		Leaving a Balance of	4.00	Cr	<p style="text-align: right;">LHM</p>
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<p>4.</p>	<p><u>Business Matters</u></p> <ul style="list-style-type: none"> • Constitution Amendments – CS spoke to his proposed Amendments and after lengthy discussion it was agreed that this was specific to one area of our Region and not over all Networks. CS therefore agreed to draft his proposals and forward them to the Scottish Government for possible adoption at our AGM. • Age, Home and Community Update – SB and CS both attended this and SB is to forward all the relevant papers to the Group for information. • Website Training Update – SM advised CS that he should be contacted within the next couple of weeks to arrange for him to attend training. • Co-optee Applications – LHM had received two of these, one from Dundee and one from the Western Isles. After full discussion on these, it was proposed, and agreed by all, that as we had only two Committee Meetings remaining before our AGM, both Applicants should be invited to attend as ‘Observers’ with a view to them applying to be full 	<p style="text-align: right;">CS</p> <p style="text-align: right;">SB</p> <p style="text-align: right;">CS</p> <p style="text-align: right;">LHM</p>																																																																											

	<p>members at our AGM. LHM is therefore to write to both with this decision. SM advised that she had other people interested in joining the Network and all agreed that she should write to all the RTO's in the areas where places are available to try and get interest before the AGM.</p> <ul style="list-style-type: none"> • HRA/Fire Safety /Shelter's Homelessness Report – GL wanted to flag these publications up however, all had received a copy of the HRA Report when it was produced and SM advised that Kevin Stewart had submitted this Report to COSLA when he met with them. Fire Safety and Shelter's Homelessness Reports can be found on their Websites. • Housing 2040 Consultation Response Due by 28/2/20 - SM advised that she was trying to arrange for TPAS to speak to us about this which will be in Dundee with Region 2. Details to follow as soon as this has been organised. • SHR Liaison Group – CG advised that the pre-Meeting was next week (14th) and it would be himself and LHM who will be attending as RF had given her apologies. DW stated that he wished to stand down from this Group and AM declared an interest in replacing him but to be fair to all, SM is to contact TO as he also declared his interest some months ago. • Chairs and Secretaries Meeting – LHM advised that this was on the 25th February 2020 and the next two on the list to attend as 'Observers' are GL/AM. Details to follow nearer the time. • Training Needs – SM advised that the Government was trying to organise various Training i.e. Website/Secretarial/Publisher and would let all know when this is arranged. <p>5. A.O.C.B.</p> <ul style="list-style-type: none"> • Regional Networks National Event Feedback – All felt it had been a good event let down by the Venue. SM advised that there were a lot of problems and the Scottish Government would not be using that Venue again. • AGM – Confirmation of Date - LHM advised that she had visited Woodhill House and provisionally booked Saturday, 16th May 2020 for this. Lots of discussion followed on who the Speakers should be at this with Kevin Stewart, George Walker and perhaps someone from the Housing 2040 Team being suggested. All felt it should be like the National Event – the 'Panel' getting 5 minutes to speak and a Question and Answer Session to follow. LHM requested SM to let her know the Invoice details and provisional number to enable her let Woodhill House know. • Welfare Rights - CG raised this as it had been a great success in his area. As CS is on the Social Security Group, he is to check his emails to see if he has an update/information on this. • Meeting Dates after the AGM – SM wanted to agree these to the end of the year in order to book the room so the following Fridays were agreed – 26th June 2020 21st August 2020 2nd October 2020 20th November 2020. 	<p>SM</p> <p>GL</p> <p>SM</p> <p>SM</p> <p>LHM</p> <p>SM</p> <p>SM</p> <p>SM</p> <p>SM</p> <p>SM</p> <p>SM</p> <p>SM</p> <p>LHM/SM</p> <p>CS</p> <p>ALL</p>
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6.	Date, Time and Venue of Next Meeting – Friday, 21st February 2020 at 11.00 a.m. in the Scottish Government Offices, AB1 Building, 48 Huntly Street, Aberdeen.	ALL